



PLEASANT HILL RECREATION & PARK DISTRICT
Preschool Teacher – Preschool
JOB ANNOUNCEMENT

THE POSITION

Preschool Teacher, under supervision of the Preschool Director, is responsible for developing, organizing, and teaching preschool age children for Pleasant Hill Recreation Preschool during the school year and teaching camps during the summer. This teaching position works primarily with children who are between ages of 3 and 4.

Ideal Candidate:

The ideal candidate for this position is self-motivated and have natural leadership abilities. The incumbent must always remain professional and handle conflict. A successful candidate will have excellent classroom management skills, patience, good communication skills, and the ability to multitask. A positive attitude and demeanor are also important and desired qualities for this position.

Example of Duties:

- Create, plan and implement developmentally appropriate curriculum with a play based, process-oriented approach.
- Maintain a clean and organized classroom.
- Change diapers and assist in potty training children.
- Communicate proactively and appropriately with parents and co-teachers.
- Work as a team with a co-teacher.
- Ensure all safety policies are followed to ensure a safe environment for participants.
- Administer preschool classes and summer camps.
- Promotes preschool and summer camps at local events.
- Maintain professional and technical recreational knowledge by attending educational workshops; minimum 8 hours per year.
- Attends monthly staff meetings and quarterly all district staff meetings.

Schedule:

The hours for this position are Tuesday, Wednesday, Thursday 8:00 a.m. to 4:30 p.m. with substitute hours as needed Mondays and Fridays.

Our preschool classes and summer camps are 2 to 5 days per week 3 hours per day morning and afternoons between the hours of 8:15 a.m. and 4:00 p.m. This is a year-round position with unpaid holiday breaks that coincide with Mt. Diablo Unified School District.

QUALIFICATIONS:**1) Education**

Minimum of 12 Early Childhood Education units. (preferred)

2) Experience

Minimum one year preschool teaching experience preferred. Background in teaching or parks and recreation is desirable. Lead teaching experience preferred.

3) Licenses, Certificates and Special Requirements:

Valid California Class C Driver's License with a good driving record and Certificate of current Automobile insurance. First Aid, CPR and AED certification is required, but may be obtained during the probationary period.

4) Physical Requirements

Must be able to stand for extended periods of time. Must be able to lift and carry 40 pounds, kneel, squat, bend and sit on the floor. Must be able to speak clearly and hear in a loud environment.

SALARY

\$17.75-\$25.39/hour depending on education and experience.

BENEFITS

Pleasant Hill Recreation & Park District offers an attractive salary compensation in a professional, fun and growth-oriented environment. Medical/dental/retirement benefits are available at tiered percentages depending on hours worked.

Workers Compensation: All employees are covered under the District's Joint Powers Authority, CAPRI

APPLY VIA EMAIL TO

Sarah Smith ssmith@pleasanthillrec.com

Submit letter of intent with District Application (available at www.pleasanthillrec.com) and resume.

FILING DEADLINE: Open until filled

ABOUT PLEASANT HILL RECREATION & PARK DISTRICT

Pleasant Hill Recreation & Park District was established in 1951 by citizens who desired recreational opportunities and park facilities in their community. The District is governed by the Public Resources Code of the State of California and operates as a Special District, an independent governmental agency separate from the City of Pleasant Hill. The Board of Directors establishes policy for the District. Pleasant Hill Recreation & Park District is managed by Michelle Lacy, General Manager. Under the General Manager is one superintendent, six supervisors who manage the day-to-day operations for Parks, Programs, Sports, Aquatics, Senior Citizens Activities, Information Systems, and Accounting.

Our Impact:

We serve over 40,000 people within the community, an area about 20% larger than of the City of Pleasant Hill.

We touch approximately 100,000+ persons who participate in programs, visit District facilities, or volunteer annually.

We promote an active, healthy life-style for preschool, youth, teens, adults and seniors.

We foster self-enrichment and personal development through offering over 2,300 classes, programs and activities.

We preserve and drive community economic value by providing diverse programs, well-maintained neighborhood and community parks, trails and open space to attract and retain residents, businesses and visitors.

We strengthen community engagement by working closely with community partners and clubs, coordinating volunteer activities, co-sponsoring community events, and supporting local charities.

We preserve and protect natural resources of California by conscientiously and proactively maintaining the District's 269 acres of parkland.

We improve safety and security by providing positive recreational activities and safe environments for at-risk groups.