

Pleasant Hill Senior Club Board of Directors Meeting  
February 2, 2021, 10:00 am Zoom

**Present:** Dana Simmons, Jeannette Holmes, Joann Kurpinsky, Anne Haydock, Elaine Yearly, Patty Strickland, Kaffy Cecil, Marianne Tannehill, Peggy Sutter, Carl Sutter.

**Absent:** None

**Guests:** Jack Prosek, Barbara Smith

**Staff Present:** Kendra Luke, Holly Frates, Nicole Watson  
(Recreation Superintendent PHRPD).

**President:** Dana called the meeting to order at 10:03 am.

**Minutes** of the December 1, 2020 Zoom Board of Directors Meeting were approved. Motion by Patty Strickland and seconded by Peggy Sutter.

**Treasurer's Report:** Joann Kurpinsky is now able to access her computer at the Center. Please see attached statements.

**Public Comment:** None

**Board Member Reports:**

**President:**

1. Dana noted the Commission on Aging is working with the Library on E-Books for seniors. There will be a focus group conducted by Patrick Remer on accessing E-Books from the Library. Jeannette Holmes and Peggy Sutter agreed to participate in the focus group.
2. The Library is starting a program delivering and picking up library books for seniors in Pleasant Hill.
3. Patty Strickland, Kaffy Cecil, and Anne Haydock volunteered to review the By-Laws for changes and updates.
4. Topic: Board voting privileges will be added to the Agenda for March.  
Kendra mentioned that the number of voting Board members was lowered in order to ensure a quorum at the monthly Board meetings. This doesn't seem to be an issue any longer.
5. Dana commented that; in view of our current total of 866 members 93 of which are Honorary, renewals are needed urgently to supplement our income. Last year the membership exceeded 1800. Dana asked members of the Board to each take 20 names and call to encourage renewal. Elaine mentioned offering a prorated renewal fee to entice renewal. Note: It was decided that no Motion was required to initiate the 20 calls per Board member renewal campaign.

Patty Strickland suggested that Dana work with Staff to divvy up the names and telephone numbers of members to call. Staff indicated that adding addresses of members on the "Call list" might not be doable. Elaine Yearly commented that \$1.65 per month covers the cost of the Senior Sounds.

6. Currently Club Staff are doing everything to manage renewals and keep the Center running.

**Vice President:** Patty Strickland in reference to the Easy Listening Program mentioned that there are very few callers and hardly any referrals to senior members. Kendra spoke to this issue saying that every effort has been made to keep this program alive but it just hasn't gotten off the ground. Ideas are encouraged. Board agreed to add this topic to the March Agenda

**Membership Chair:** None

**Past President:**

1. Jeannette Holmes mentioned the need for a General Membership Meeting. The earliest it could happen is April or more likely October. Mandatory is once yearly. Please add this topic to the Agenda for March.
2. Some good news regarding refunds for the canceled Spain Trip: Jeannette and three other members received their refunds. The refund checks were dated December 30, 2020
3. Vaccinations: This topic handled under Staff Reports
4. Tutoring Literacy - I have this under Past President Jeannette Holmes but it could have been under Staff Reports.
5. Jeannette mentioned the "Green Sheets" which are the membership applications that are permanent records of members' dues and renewals. These may be helpful in contacting members for renewal.

**Editor:** No Report

**Parliamentarian:** No Report.

**Volunteer:** No report

**Sunshine:** No report

**Club Activities Liaison:** No report.

**Correspondence:** None.

**Activity/Program Updates:** Kendra

1. 1. Contra Costa County is now at Purple Tier Pandemic Prevention status.
2. The number one focus for staff is the Food and Meal Program.
3. Kendra noted that \$3480.00 in members' renewal fees would be processed to the Club for the month of January.
4. Tutoring Literacy Program for children has been allowed to use one room in the Center.
5. The viability of Car Bingo (one of the two revenue producers in addition to the Boutique) will be evaluated at the end of February.
6. Valentine's Day Drive Through Treat: 9:00 to 9:30. No sign-up is required.
7. There is currently only one outdoor class: Debbie Murdock's "Weight and Strength" (weather permitting)

**Completed and Pending Items:** none

**Meeting adjourned** at 10:42 am. The next Board Meeting will be March 2, 2021 at 10:00 a.m.

Respectfully submitted with corrections

Carl D. Sutter, February 16, 2021

Attachments: 1. Dana Simmons Article for the Record:

**Want to safely shake off the boredom and loneliness of sheltering in place?**  
Join the Pleasant Hill Senior Center (age 50+) today to meet friends, have fun, and learn something new.

Never a dull moment, we have lots of fun activities to choose from - dance parties, car bingo, Memory cafe, Ted Talk Group, discounted meals from your favorite local restaurants, and much more.

Most activities are free with your annual \$20 membership fee. Over 88? Get a free membership What a bargain! Drop off your payment to 233 Gregory Lane, or pay online at <https://pleasanthillrec.com/341/Seniors>! Hope to see you soon!

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Attachment 2. Financial Statements to June 30, 2020

PHSC Rev Final 6.30.20.pdf

Attachment 3.

P&L January.pdf

Attachment 4. Balance Sheet as of January 31, 2021

Balance Jan (1).pdf

DRAFT