



Pleasant Hill Recreation & Park District Enterprise Systems Catalog

Vendor Name	Product Name	Purpose	Data Type	Custodian	Frequency of Collection	Frequency of Update
Microsoft	Exchange	E-Mail System	Enterprise Electronic Mail	Information Technology Services	Daily	Daily
Microsoft	Microsoft Office	Word Excel PowerPoint	Word processing Excel Spreadsheet PowerPoint	Information Technology Services	Daily	Daily
Civic Plus	Civic Rec Website & Registration System	Recreation Software	Online Activity Registration Track Class Registration Online Payments Membership Tracking Facilities Reservations	Recreation	Daily	Daily
Springbrook	Springbrook	Accounting Software	Tracking of departmental revenues and expenditures Payroll Processing for employees Refunds to customers Reports of warrants	Accounting	Daily	Daily