



## Pleasant Hill Rec & Park Preschool Tuition Form

Please designate a checking account (preferred) or a credit card to use for your preschool tuition payments. Your total annual tuition can be either paid in full or divided into 9 payments. Please specify your preference by selecting one of the following options.

- Please charge me for the full year's tuition.  
 Please set up a payment plan.

Payment plan charges will occur on the following dates: July 17<sup>th</sup>, September 15<sup>th</sup>, October 15<sup>th</sup>, November 15<sup>th</sup>, December 15<sup>th</sup>, January 15<sup>th</sup>, February 15<sup>th</sup>, March 15<sup>th</sup>, April 15<sup>th</sup>. Alternate dates can be requested.

**Please note:** If your card expires, or you get a new one, you must contact the director, Sarah Smith, by the 5<sup>th</sup> of the month. If you get a new card, please fill out a new form and submit it to Sarah Smith at the Community Center office.

**Charges:** \$20 for declined transactions, \$20 late fee for payments after the 20<sup>th</sup>

### Checking account information:

Bank Name: \_\_\_\_\_

Routing number: \_\_\_\_\_ Checking account #: \_\_\_\_\_

### Credit Card information:

Full name on card: \_\_\_\_\_

Billing address:  
\_\_\_\_\_

Credit card #: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ Expires \_\_\_\_ / \_\_\_\_

CVC code: \_\_\_\_\_

I authorize PHREC to charge my card/account for preschool tuition and fees.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

*This form will be destroyed after entering your information.*