

# Board of Directors Regular Meeting Minutes December 1, 2022



The December 1, 2022 Regular Meeting of the Pleasant Hill Recreation & Park District Board of Directors was called to order by Board Chair Glover at 7:00 p.m. at the Teen Center.

## **PLEDGE OF ALLEGIANCE**

Board Chair Glover led the Pledge of Allegiance.

## **ROLL CALL**

**BOARD PRESENT:** Sandra Bonato, Bobby Glover, Zac Shess, Quy Tran, Sandy Vinson

## **PUBLIC COMMENT**

There was no public comment.

## **REPORT FROM THE GENERAL MANAGER (Attachment A)**

General Manager Lacy reviewed the report enclosed in the board packet. She added the following announcements verbally:

- Lacy announced that Susie has organized a food drive for staff and participants to donate for the Monument Crisis Center. There are donation bins at three locations, Teen Center, Community Center, and the Senior Center. The food drive will be until December 16. She is excited to see staff want to help the community.
- She followed up on Pleasant Oaks Park and stated she received an email from Interim Police Chief Vermillion who stated he has been working with Pleasant Hill Middle School Principal Terry McCormick. He said Principal McCormick has agreed to include in her weekly emails to parents about the issues we are having at the park about vandalism, and remind parents they need to monitor their children. Lacy said the security cameras have been installed, but they are still working on getting power for the cameras.
- She said tomorrow the deadline to reserve a spot for the Holiday Party on December 16. Let her know tonight or email Ally Crow.

Some Board Members had questions about Pleasant Oaks Park and if the tagging and vandalism had subsided some. Lacy said it has subsided some.

## **CONSENT CALENDAR (Attachment B)**

- a. Approve Bills to be Paid Warrants #16541 -16568 (Exhibit 1)
- b. Approve Minutes of October 27, 2022 (Exhibit 2)
- c. Approve Resolution 2022-12-01, Approving updated text for Board Policy 1020 (Conflict of Interest (Exhibit 3)

**Motion:** to approve consent calendar as presented, **Action:** Approve, **Moved by** Sandy Vinson, **Seconded by** Zac Shess.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Ayes = 5).

**Ayes:** Sandra Bonato, Bobby Glover, Zac Shess, Quy Tran, Sandy Vinson.

## **RECOGNITION OF OUTGOING BOARD MEMBER ZAC SNESS (Attachment C)**

Board Chair Glover asked Board Members to introduce their families. Glover opened public comment on this agenda item.

LISA CHOW, representative from District 4 Supervisor Karen Mitchoff's office and Pleasant Hill resident, presented a resolution on behalf of the Board of Supervisors to Outgoing Director Zac Shess. Chow looks forward to working with Councilmember Elect Shess. Shess thanked Chow for the resolution and coming tonight.

MATTHEW RINN, City Councilmember, congratulated Shess on his election to City Council and wanted to recognize his years serving on the Recreation and Park District Board. Rinn also wanted to recognize Chair Bobby Glover for his leadership with the Board and throughout the community. Lastly, Rinn congratulated Derek Wurst for his election as the new Board Director. He said they are excited to work with him and wanted to officially acknowledge him. Board Chair Glover closed public comment.

The Board of Directors each thanked Shess for all his years of service and how they enjoyed his humor, leadership, knowledge, and hard work. They also congratulated him on his election to City Council and expressed how he will be missed.

General Manager Lacy, also President of the California Association of Recreation and Park District (CARPD), presented a resolution from CARPD in recognition and appreciation of service. She read the resolution. Board Chair Glover presented some gifts from the District to Board Member Shess. Shess opened the gifts and expressed his appreciation. He read a speech with deep sentiment for his 3,592 days of serving (almost 10 years) on the Recreation and Park District Board. He told some stories and thanked staff and past and current Board Members. He congratulated and wished newly elected Board Member Derek Wurst well. Shess thanked his family and especially his wife Deborah Jean.

#### **RECOGNITION OF SERVICE OF 2022 BOARD CHAIR BOBBY GLOVER**

Board Vice Chair Bonato reviewed the past year under leadership of Board Chair Bobby Glover. She said the greatest gift was for Glover to stay on this Board another term. She thanked him for his service. Each Board Member thanked Glover for his service as Chair and for being a leader and instilling a sense of power and confidence with staff and everyone around him. The Board knows Chair Glover loves his family, community, College Park High School and how passionate he is with all he does, especially serving on the Board. Board Vice Chair Bonato presented Outgoing Board Chair Glover with a gift from the District, a framed photo of the family as the cover of a Spotlight.

#### **REMARKS FROM 2022 BOARD CHAIR BOBBY GLOVER**

Board Chair Glover spoke about growing up in the community and his first job was working for the District as a scorekeeper. He has loved living and growing up in this community and loves giving back. He is excited to continue serving another term and appreciates everyone.

#### **SELECTION OF BOARD OFFICERS FOR 2023**

Board Chair Glover invited the Board to motion for the selection of officers for 2023.

##### **a. Chair**

**Motion:** to approve selection of Sandra Bonato for 2023 Chair, **Action:** Approve, **Moved by** Sandy Vinson, **Seconded by** Quy Tran.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Ayes = 5).

**Ayes:** Sandra Bonato, Bobby Glover, Zac Shess, Quy Tran, Sandy Vinson.

##### **b. Vice Chair**

**Motion:** to approve Sandy Vinson for 2023 Vice Chair, **Action:** Approve, **Moved by** Zac Shess, **Seconded by** Sandra Bonato.

**Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).  
Ayes: Sandra Bonato, Bobby Glover, Zac Shess, Quy Tran, Sandy Vinson.**

**c. Secretary**

**Motion:** to approve Quy Tran for 2023 Secretary, **Action: Approve, Moved by Sandra Bonato, Seconded by Sandy Vinson.**

**Vote: Motion carried by unanimous roll call vote (summary: Ayes = 5).  
Ayes: Sandra Bonato, Bobby Glover, Zac Shess, Quy Tran, Sandy Vinson.**

**REMARKS BY 2023 NEWLY APPOINTED CHAIR SANDRA BONATO**

Newly appointed Chair Sandra Bonato gave some words on how this year will be active and it is time to approach voters and residents to bring the District parks and facilities into greater glory. There are challenges such as the School House, and the funding needed to develop proposed fields by the new library. Bonato said we also need to retain the best staff and wants to stay competitive in compensation. She encouraged staff to keep up their creativity and bring these ideas to the General Manager and let her know what resources are needed. Bonato continued to remark on the goals of the new year and to make a difference in 2023 as a team.

**ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED DIRECTOR DEREK WURST**

General Manager/Clerk of the Board Lacy conducted the Oath of Office to Derek Wurst with his family in attendance. Wurst introduced his family and thanked everyone that supported him. He was not elected a couple of years ago, but with the support of the community and Zac Shess, he realized he wanted to still pursue a position on the Board.

Outgoing Chair Glover congratulated Wurst and welcomed him onto the Board of Directors.

**VERBAL REPORT FROM COMMITTEE CHAIR AND OPPORTUNITY TO SET MEETING DATES**

- a. **Land and Facility Development Committee** – December 8, 2022, 5:00 p.m.
- b. **Personnel Committee** - TBD
- c. **Budget & Finance Committee** – TBD
- d. **Program Committee** – TBD
- e. **District/City Liaison Committee** – TBD
- f. **Ad Hoc Committee – Board Policies** – TBD

General Manager Lacy confirmed the date for the Land and Facility Development Committee.

**BOARD ANNOUNCEMENTS AND REQUESTS TO STAFF**

**Shess** made the following announcements/questions:

- He asked staff to continue to be the best in the world. He said he will miss them, but he will still be at most events, and he will still be around, just across the street at a new job as City Councilmember. He thanked everyone.

**Glover** made the following announcements/questions:

- He had the opportunity to attend Supervisor Mitchoff's Retirement Party. He said it was a who's who of current and former elected officials. It was nice to see former Supervisor McPeet who gave a great presentation, also City Councilmembers Rinn and Noack, and Supervisor Elect Ken Carlson. He had the opportunity, on behalf of the District, to recognize Mitchoff in making the City, District and County a better place.

**Tran** made the following announcements/questions:

- He thanked General Manager Lacy for working with the City on the homeless encampment and expressed a desire to show compassion for the unhoused while at the same time maintaining a standard in the parks. He hopes in the future to discuss this topic.
- He is proud to announce his daughter learned to ride a bike in our park property. He appreciates the parks, and this will be a treasured memory.

**Vinson** made the following announcements/questions:

- She is excited to bring back the Holiday Festival event next week.
- She thanked staff for being diligent on what happens in the parks and being patient for things to get better such as the vandalism and tagging. She hopes it improves and the letter to the parents at the school will help.
- She looks forward to Chair Bonato's administration.

**Bonato** made the following announcements/questions:

- She is looking forward to attending the Holiday Festival next week with her grandkids. She urged everyone to get there early if you want to ride the popular train. She thanked staff for what they do for the Holiday Festival and the gift they give to our community.

### **ADJOURNMENT**

Board Chair Bonato adjourned the meeting at 7:41 p.m.



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Michelle Lacy, Clerk of the Board