



Board of Directors AGENDA

PLEASANT HILL RECREATION & PARK DISTRICT

LOCATION: TELECONFERENCE

Join meeting by PC: <https://zoom.us> Meeting ID 838-3451-7526
Or by Phone 1 (669) 900-9128 Meeting ID: 838-3451-7526

LAND AND FACILITIES COMMITTEE

THURSDAY, APRIL 14

SPECIAL MEETING – 10:00 a.m.

IN ACCORDANCE WITH AB 361 ALL BOARD MEMBERS, STAFF, AND MEMBERS OF THE PUBLIC WILL PARTICIPATE IN THIS MEETING BY TELECONFERENCE TO MITIGATE THE SPREAD OF COVID-19

Members of the public may observe and participate in the meeting at the teleconference location above. Members of the public may offer public comment by email to mlacy@pleasanthillrec.com any time prior to the close of the public comment period for the agenda item on which they would like to comment. Staff will share all such comments with the Board and make them part of the record. Alternatively, members of the public may offer public comment orally during the teleconference by using the Zoom “raise hand” (for PC participants) or “*9” function (for phone participants). Members of the public are requested, but not required, to send an email to mlacy@pleasanthillrec.com noting their desire to speak on a given agenda item.

The Board will take public comment on each listed agenda item when the item is taken up. Each speaker will be allotted five minutes for comment per item unless a shorter comment period is specified by the Board at the meeting (e.g., if there is an unusually large number of speakers).

Chair: Sandy Bonato
Member: Quy Tran

1. Public Comment

This item on the agenda provides an opportunity for members of the public to comment on any item within the jurisdiction of the Board that is not on the agenda. When an item is not listed on the agenda, State law prohibits Board discussion or action. Board members may only “briefly respond” to statements made and questions posed. For example, State law allows Board members to ask questions for clarification and provide a reference to staff or other resources for factual information. Additionally, the Board may direct staff to report back and/or place a matter on a future agenda for discussion.

2. Discussion regarding and feedback regarding proposed 2022/23 – 2026/27 Capital Improvement Program projects (Attachment A)

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 147 Gregory Lane, Pleasant Hill, California.

The Pleasant Hill Recreation & Park District will provide reasonable disability-related modification or accommodations to a person who requires such in order to participate in the meeting of the Board of Directors. Please contact Susie Kubota (925) 682-0896 at least 48 hours before the meeting.

STAFF REPORT



Date: April 14, 2022
To: Land and Facilities Committee
From: Michelle Lacy, General Manager
Re: Discussion and feedback regarding proposed 2022/23 – 2026/27 Capital Improvement Program projects

BACKGROUND:

Annually the Pleasant Hill Park and Recreation District (District) adopts its 5-year Capital Improvement Program (CIP). The CIP identifies potential projects for improving, maintaining, and adding park and recreation assets.

DISCUSSION:

For fiscal year 2022/23 – 2026/27 staff has compiled a list of proposed projects (Exhibit 1). The project list is compiled into three categories:

- Projects improving existing assets – these projects are considered an improvement to an existing asset to enhance the facility or provide more usability.
- Projects maintaining existing assets – these projects replace or renovate asset to original condition.
- Projects adding new assets or amenities – these projects will add new functionality and/or assets to park or facility inventory.

The attached list includes the site, project title, project scope including description each year funding is identified and anticipated budget.

It is requested that the Committee provide feedback to the staff regarding priority projects, scope, and anticipated timeline.

EXHIBITS:

Exhibit 1: 2022/23-2026/27 CIP proposed projects with scope

2022/23-2026/27 Capital Improvement Program Proposed Projects

		SITE	PROJECT TITLE	PROJECT SCOPE	FY23	FY24	FY25	FY26
Projects Improving Existing Assets								
1	I	Building Maint.	Building Management System	FY 23 - Upgrade building AC Controls at Senior Center FY 24- CC & TC	35,000	67,000		
2	I	Community Center	Audio Visual Upgrades	Product on order finish in Aug. 2022	15,000			
3	I	Kidstop	Building Replacement	Replace portable on Gregory Gardens campus for afterschool program			300,000	
4	I	Pleasant Hill Park	Softball Scoreboard Replacement	Replace PH Park Scoreboard		10,000		
5	I	Pleasant Hill Park	Bocce Court Renovation and Upgrades	FY23- Shade Structure FY24- Renovate Bocce courts	30,000	85,000		
6	I	Pleasant Hill Park	Resurface Parking Lot	Resurface existing parking lot			250,000	
7	I	Pleasant Oaks Park	Group Picnic Shade Structure	Shade Structure for area along Santa Barbara Rd.		50,000		
8	I	Rodgers-Smith Park	Bocce Court Renovation	Full renovation of 2 courts with new surfacing, walls and boards	132,000			
9	I	Rodgers-Smith Park	Restroom Replacement/ ADA	Replacement of restroom and ADA access	500,000			
10	I	Senior Center	Audio Visual Upgrades	Upgrades to AV to incorporate bluetooth improved connections etc.	50,000			
11	I	Teen Center	Equipment Refurb/Replace	Replace screen and projector	20,000			
12	I	Various Park Sites	Replacement of Park Site Furnishings	Replace trash receptacles	50,000	15,000	15,000	15,000
				TOTAL	832,000			
Projects Maintaining Existing Assets								
13	M	Community Center	Building Refurbishment/Replacement	FY 23- Replace Carpet and install new kitchen drain - FY24- refinish wood floor	100,000	50,000	50,000	50,000
14	M	Community Center	Equipment Refurb/Replace	FY 23 - Replace 2 warmers in kitchen FY 25 - Banquet chair replacement	11,000		120,000	
15	M	Operations	Vehicle and Equipment Replacement	FY 24 - Replace Park Maintenance Truck		30,000		
16	M	Pool	Repairs and Equip. Replacement	Replace dive pool heater and locker room water heater	60,000			
17	M	Senior Center	Building Refurbishment/Replacement	Carpet Replacement and bathroom wall replace/restore	59,000			
18	M	Senior Center	Equipment Refurb/Replace	FY 23- Kitchen equipment FY 24 Chateau chairs and computer equipment FY25- Replace banquet tables	15,000	70,000	30,000	
19	M	Teen Center	Building Refurbishment/Replacement	FY 23 - Bathroom floor and wall partition FY24- Exterior paint and wood refinishing	30,000	20,000		
20	M	Pleasant Hill Park	Restroom Renovation	Renovation of bathroom near bocce courts including fixture replacement and floor sealing	25,000			
21	M	Various Park Sites	Refurbishment of Plant Materials	Fund for ongoing replacement of plant materials at all park sites	25,000	15,000	15,000	15,000
				TOTAL	325,000			
Projects to Add New Assets or Amenities								
22	N	Chilpancingo Park	Playground Design/Installation	New playground structure and ADA pathway	300,000			
				TOTAL	1,457,000	412,000	780,000	80,000